

HOME SCHOOL AGREEMENT

To help ensure that e-learning is a big success at **Central Foundation Girls' School**, and that we get maximum value from our joint investment in your children, we invite you to commit to the principles outlined in this agreement. As a school we are prepared to provide all of the back-up and resources needed to make this work, but we also need the commitment of parents and pupils.

As you read through this leaflet you will see a summary of the e-learning commitment that the school is making to the pupils and to you as parents. It also outlines the commitment that will be needed from the home, and from the children themselves, to make this work.

When you have read these sections we invite you and your child to sign the agreement and return it to school. This will help to ensure that we are all working together to achieve success.

THE SCHOOL WILL...

- Provide a laptop computer for the use of your child for the length of the programme
 - Make sure that the laptop is working and that repairs are dealt with as quickly and effectively as possible
 - Make sure that the laptop is covered by insurance for use in and out of school for study purposes, **providing reasonable care is taken to prevent loss or damage**
 - Give parents and learners a proper introduction to using and caring for the computer and the software if needed
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AT HOME WE WILL...


- Ensure that our child understands how to care for and protect their computer
- Report any loss or damage (including accidental loss or damage) promptly
- Report any faults in hardware or software promptly
- Ensure that the computer is returned promptly when requested
- Make sure the laptop is not used for any illegal and/or anti-social purpose, including access to inappropriate Internet sites and Chat Rooms
- Programmes other than those provided by the school should not be loaded without prior permission. Programmes loaded without permission will be removed.

AS A LEARNER I WILL...

- Look after my laptop computer very carefully all of the time
- Bring it to school every day
- Always carry it around in a proper bag
- Take care when the laptop is transported that it is as secure as possible (e.g. not visible in a vehicle; not left unattended on a bus)
- Make sure the laptop is not subject to careless or malicious damage (e.g. as a result of horseplay)
- Take reasonable precautions to prevent the introduction of computer viruses. If in any doubt whether a virus has contaminated the laptop, I will report the matter to the technicians immediately
- Not decorate or customise the computer or its case, etc, and not allow it to be subject to graffiti

We invite you and your child to sign the e-learning agreement overleaf and return it to the school. This will help ensure that we are all working together to achieve success.

Please sign this tear off slip and return it to the school as soon as possible:-



STUDENT'S AGREEMENT

I agree to abide by these terms in my use of the laptop

Name: _____

Class: _____

Signed _____

Date: _____

PARENT'S AGREEMENT

I agree to my child having the use of the laptop on these terms

Signed _____

Date: _____

Terms and conditions

Failure either to take such reasonable care or to abide by the other conditions listed in this document may result in the laptop being reclaimed. **The school also reserves the right to claim financial recompense in such cases.**

If the laptop is used to connect with the Internet from home the school will not be responsible for the costs involved.

The laptop should be re-charged at home overnight, but the school cannot accept responsibility for the electricity costs.



Central Foundation Girls' School

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Home School Agreement For e-learning Programme

Central Foundation Girls' School

Using e-learning brings learning right into the 21st century. It gives learners the opportunity to learn at their own pace, and for learning at home to be more structured and effective. We believe that e-learning will give every learner the opportunity to progress faster and achieve more. We also believe that it will help to strengthen relationships between home and school.

We can create a very bright future for our children by working closely together to ensure that e-learning is a real success.