

Discretionary Bursary Fact Sheet

What is the Bursary for?

Bursary funding is to cover costs incurred for coming to college e.g. travel, lunch, books, and equipment. There are two types of bursaries:

- Discretionary Award
- £1200 Vulnerable Group Bursary

Who can apply?

Any student aged 16-19 before the 1st September 2021 can complete a bursary application form.

What students are in the vulnerable group?

If you can answer yes to any of the following questions then you may be entitled to a £1200 bursary:

- Are you in care?
- Are you a care leaver?
- Do you directly receive income support?
- Do you directly receive disability living allowance and employment support allowance?

This information will be kept confidential

What evidence do you need to provide?

You will need to provide all the financial evidence of your Parents/Carer's household income. Types of finance include:

- Employment/Self-Employment
- Employment Support Allowance
- Job Seekers Allowance
- Pension Credit
- Income Support
- Tax Credits or Universal Credit
- Other (Rental Income, Shares)

All financial evidence for 2020/21 must be submitted for your application to be assessed. **All pages must be provided.**

How we make the decisions if you are eligible?

After completing an application form and providing all financial evidence, your application will then be assessed. To be eligible your Parents/Carer's household income needs to be below **£20,817**, you must have your own bank account and be receiving no other type of funding. You will be informed in writing of the decision.

To receive funding your attendance will need to be above 96% with no unauthorised / unexplained absences, no more than 7 late marks and no serious behaviour incidents for each half-term. If your attendance is below 96% each half term you must see the Director of Sixth Form to see whether your absences warrant extenuating circumstances. There are five payments in an academic year and the amounts will vary. Payments are issued by BACS payment which will go directly into the account of the student.

How to apply

Only apply if your Parents/Carer's household income is below **£20,817**.

The application form will be on the Sixth Form area of the School website from 24th August. When completing the form you can Save it and return to complete it.

Please ensure that you attach all required evidence to the application form and that you complete the form with your Parents/Carer's.

Once you have submitted the form you will get an email to verify your form and email account prior to final submission.