

## **Sixth Form Code of Conduct**

Students are responsible for their behaviour and are expected to adhere to the Student Code of Conduct. They are expected to display exemplary behaviour which shows respect for their learning and the learning of others. They are ambassadors for CFGS and are expected to be polite, courteous and to behave in such a way that is a credit to the school at all times.

### **Around the School site, students are expected to:**

- 🕒 Be courteous towards members of the school community at all times
- 🕒 Be a positive role model, especially for younger students
- 🕒 Swipe on entry and exit to all school buildings
- 🕒 Wear their CFGS Lanyard and School branded ID badge visibly, with the image facing outwards
- 🕒 Not eat chewing gum
- 🕒 Keep left when walking through corridors or using stairs
- 🕒 Ensure that there are no shoes in the prayer room and to respect its purpose (it is not a study or meeting area)
- 🕒 Be respectful of others and not to congregate on the road, outside school buildings, in reception areas, on stairs, on corridors, in breakout areas and not to congregate at reception or by the bottom of the stairs during break and lunch times
- 🕒 Only use a Fire Exit in an emergency
- 🕒 Only use lifts if they have a signed Lift Pass
- 🕒 Only use disabled toilets or staff toilets if permission has been given by the Head of Sixth Form
- 🕒 Ask the Head of Sixth Form for permission to put up posters, and in the designated areas only.

### **Out of lessons and at break and lunchtimes, students are expected to:**

- 🕒 Respect others' learning by being quiet and considerate when walking through the buildings
- 🕒 Maintain acceptable noise levels
- 🕒 Only eat and drink in the designated areas
- 🕒 Be respectful of others and the environment when using communal space, especially the Aspire Café and Common Room
- 🕒 Tidy up any waste or mess, especially after eating.

### **Technology**

- 🕒 Never use mobile phones or electronic devices in the Harley Grove Site ("See it, Hear it, Lose it")

🚫 Only use mobile phones and electronic devices in the Common Room, Aspire Café or Break Out Areas in Aspire before school, during break time and lunchtime or after school. Outside these specified allowances, the “See it, Hear it, Lose it” rule applies.

## **Dress Code**

In the Sixth Form, students are encouraged to develop a greater sense of personal responsibility as part of their preparation for further study and for entering the work place. Clothing must be smart - clothes that are appropriate to a school and a working environment.

- 🚫 There is to be no denim/ denim-looking trousers, skirts, shirts or Jackets to be worn inside the school buildings
- 🚫 Smart, sensible shoes are to be worn at all times. For example, there is to be no stilettos, wedges, extremely high heels, or trainers.
- 🚫 Students with a GP note are granted permission to wear trainers providing this has been seen and agreed by the Head of Sixth Form or Assistant Head of Sixth Form.

Full uniform checks are carried out on a regular basis at the Aspire entrance and in form rooms. Students who break the uniform expectations will be referred to the Head of Sixth Form or the Assistant Head of Sixth Form and issued with a pass if this is their first offence. Should they repeat the offence they will be sent home to change.