

Addendum to the Behaviour for Learning Policy during COVID-19 (applicable for partial opening of school under lockdown measures)



CFGS is a calm and inclusive school which has high expectations of all its students. Students display exemplary behaviour which shows respect for their learning and the learning of others. The expectations in our Behaviour for Learning and E-Safety Policy remain pertinent and all students are expected to follow the Student Code of Conduct ([KS3 and KS4](#), and [KS5](#)). However, it is necessary in light of the Covid-19 pandemic to make some adjustments for the safety of all students and staff.

This document brings the Behaviour for Learning Policy in line with the new government requirements on social distancing and protective measures in schools following the Covid-19 pandemic, in collaboration with the Local Authority. It is to be used in conjunction with, and read alongside, the Behaviour for Learning Policy, Anti-Bullying Policy, E-Safety Policy and other [school policies](#). The health, safety and well-being of CFGS students and staff is crucial; we have gone to great lengths to make sure the school is a safe environment for all.

A summary of the adjustments are set out below:

Arrival and movement around the school site

- All members of the school community must move around the school as per specific instructions e.g. respecting one-way systems, out of bounds areas, socially distanced queuing.
- The numbers of students in school at any one time has been significantly reduced so that social distancing rules can be maintained at all times. There will be staggered start times for different year groups and Years 10 and 12 will be based on different sites.
- Delayed start times means that students and staff will not have to travel in peak hours.
- Class sizes are limited and of no more than 6-12 students at any one time depending on classroom size and the year group. Each student who is invited to attend school will be given a personalised timetable which outlines the exact lessons and times that she is to attend school. This timetable will be shared with parents via the SIMs parent app. Students will be directed where to sit by their teachers.
- Student entrance and exit points will be supervised by SLT and HOYS and other available staff to ensure social distancing and hand washing routines are maintained. Teaching staff will escort their classes to the main exits at the end of sessions to ensure social distancing is maintained on corridors and stairways.
- There will be markers on the entrances to support students with social distancing. The Bow Road site will have a different entry and exit point.
- All buildings will operate a one-way system around corridors which everyone, including all staff, will be expected to observe at all times. Clear, 'one way' signage will be on display. This will include the designation of one way only staircases.
- For the safety of all, school cannot be a social space and so students will not be able to wait for their friends inside or outside school.
- Students are encouraged to walk to school wherever possible, or to travel in a car. Students are not encouraged to use public transport wherever this can be avoided.
- Food will not be available to be eaten on the school site. Snack packs are available and can be taken to be eaten at home.

Handwashing, hygiene and cleaning

- Students will be expected to follow hand washing and hygiene routines while in school. All students and staff will be required to wash their hands on arrival daily. Clear signage will be displayed and remind students of the '20 seconds' rule and the 'catch it, bin it, kill it' guidance. If they need to cough or sneeze, they should use a tissue or crook of their arm.
- All classrooms will be cleaned in-between sessions on each day when a room is in use, and again at the end of each day.
- Students have a responsibility for their own equipment and ensure that these are not shared with other students.
- As students are only in school for a short period of time each day, the use of the toilets will be restricted to those that cannot wait to use their toilet at home. Only one student will be allowed out of a lesson to use the toilet facilities at any one time. The toilets will be cleaned throughout the day by cleaners and also cleaned again at the end of each day.
- Students must immediately inform a member of staff if they are experiencing symptoms of coronavirus such as fever, cough, loss of sense of smell or taste. A first aid trained member of staff will be on site daily. Our medical room staff will have PPE provided and staff will follow revised medical procedures.

Uniform

- Students must wear their full school uniform each day they attend school and should change out of them as soon as they get home. We recommend that uniforms are kept stored in a plastic bag / container at home as a precautionary measure to limit any possible transmission of the virus, and where possible uniforms should be washed each day.
- Currently the DfE does not state that staff or students need to wear face masks or PPE, however students or staff may choose to wear face masks at their discretion.

Support for students

Staff will receive training on how to support student's emotional well-being during the Covid-19 pandemic. We understand that a return to school will be manageable for many students but it may also be a stressful or anxiety-provoking experience for others. Additional support will be provided for students via the Pastoral Hub. Students will have the opportunity to speak to an experienced member of pastoral staff about any concerns that they have. There are many reasons why students a student might request an appointment at the Hub - it could be because they have experienced a bereavement, may be experiencing a sense of loss or fear or because they are feeling overwhelmed at the prospect of returning to school. Equally, they may wish to discuss something unrelated to Covid-19 and would like an opportunity to talk about a more general issue.

Breaches of the Behaviour for Learning Policy

If a student breaks the school rules or refuses to comply then this will be dealt with under the Behaviour for Learning policy. The following sanctions and disciplinary procedures could be used:

- In the first instance, conversation(s) with pupil(s) which could include a verbal warning, and other behaviour management strategies appropriate to the situation.
- If a student's behaviour is repeated or deemed high risk to the health and safety of themselves, other students or staff members then then the parent/carer will be expected to collect the student and a fixed-term exclusion will be applied in line with the Exclusion Policy. Examples of high risk behaviours includes refusing to adhere to safety measures, spitting or deliberate coughing in someone's face.

Reasonable adjustments

CFGs recognises that students will have had a range of different experiences during the lockdown period which may have culminated in an increased prevalence of social, emotional or mental health concerns. As a result of these varied experiences students may present with behaviour that is not usual, this may include;

- anxiety; lack of confidence
- challenging behaviour; fight or flight response
- anger; shouting, crying
- hyperactivity and difficulties maintaining attention.

We also understand that for some students with special educational needs and disabilities (SEND) their provision may have been disrupted during partial school closure and this may have an impact on their behaviour. Some students will need additional support and access to services on their return to school and for many, the process of re-engagement with learning will require some additional input and encouragement. Individual circumstances will be taken into consideration when dealing with any infringement of the school rules and reasonable adjustments will be made if and as appropriate.